



The Waikato Cathedral Church of St Peter

Te whare karakia matua o Pita Tapu ki Waikato
stpeter.org.nz

Annual General Meeting

Sunday 19 April 2026



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1. Welcome
2. Opening prayer – *The Dean*
3. Record of those present
4. Apologies
5. Announcements
6. Confirmation of Minutes of the 2025 AGM
7. Matters arising from the minutes
8. Notification of motions and general business
9. Dean's report
10. Parish group reports
11. Finance report

NB: as this is the midpoint of Synod session, which runs every two years, there are no elections this year.

12. Motions
 - a. Approval of any capital expenditure
 - i. Proposal by Tas Scott re heating
 - b. Approval of key policy
14. General business
15. Closing prayer – *The Dean*



**Minutes of the Annual General Meeting of
The Waikato Cathedral – Te Whare Karakia Matua
Ki Waikato**

Venue: - The Cathedral Community Centre, Hamilton

Time: - 30 March 2025 at 12.00 noon

Chair – Anne McAloon

- 1. Welcome and Opening Prayer:** The Very Rev'd Julian Perkins opened the meeting with prayer.
- 2. Present:** The Very Rev'd Julian Perkins, Anne McAloon (Chair), Dianne Cameron (Dean's Warden), Heather Powell (People's Warden), Warren Turnwald (Outgoing Treasurer), Marion Francis (Treasurer), Keri Wilson (Minute Taker), and 45 clergy and parishioners.
- 3. Apologies:** John and Sue Pickering, Marie-Therese and Graham Borland, Lindsay and Joan Wilson, Alan Carter, Bruce Sheridan, Nic and Naomi Greene, Anne Saunders, Jill Bailey, Helen Stenhouse, Bryan Bang, Sue Truman, Pam McAdam, Evelyn Masoka, Rob and Claire Carpenter, Jill Bindon, Joy and Ross McRobie, Bruce Ram, Graham Saunders, Margaret Gilbert, Kate Terry, Andy Bryant, Julie Moore, John Stewart, Faith Stewart, Deb McIntosh, Anderson McIntosh, Alia Tuck, Ezra Tuck, Coryn Knapper, Walter Crookes, Anne Harlow, Rachael Griffiths-Hughes, Kath Barnsley, Koli Jayatunge, Peggy Koopman-Boyden.

**Moved that the apologies be accepted. Elliot
Tuck/Warren Turnwald**

CARRIED

4. Announcements:

4.1 The Chair outlined the eligibility criteria for voting and holding office, set out in the Diocesan Statutes. Only those whose names have been on the Parish Roll for at least two months and who have signed a baptismal declaration, may vote.

4.2 There is no provision in the statutes for proxy voting or absentee voting.

5. Minutes:

Moved from the chair that the minutes of the Annual General Meeting held on 19 May 2024 be accepted as a true and correct record.

CARRIED

Moved from the chair that the minutes of the Special General Meeting held on 15 September 2024 be accepted as a true and correct record.

CARRIED

6. Matters arising:

6.1 At the last AGM Sam Edwards raised the issue of funding to ensure the maintenance of our three organs. Vestry was to investigate the matter of a separate fund for organ maintenance.

Maintenance will also be needed for the recently gifted grand piano. Warren Turnwald advised that there is no nominated fund, but this falls under general maintenance.

7. Notification of notices of motion and general business:

7.1 Notice of motion regarding the closing dates for nominations for election of officers at Annual General and Special General Meetings.

7.2 No notices of general business.

8. Dean's Report:

Dean Julian spoke to his report, noting that it has been a struggle to make progress during the year, although things are slowly changing. The Vision and Mission Statement is about trying to be clear about who we are and what we stand for, what we deem is acceptable behaviour and what is not acceptable. We are stronger together if we speak up and share our concerns.

Question from the floor:

Anne Cleaver Holm asked if the complete AGM report could be put on the website, prior to the meeting.

Moved from the Chair that the Dean's Report be accepted.

CARRIED

9. Parish Group Reports:

9.1 Elliot Tuck queried the status of the Maori Bishop's Chair – is it a Cathedra? Dean Julian said they would like it to be a Cathedra but the Māori Bishop has not consecrated it. Bishop Ngarahu steps down on Easter Day and there is now a review of the number and location of Bishops in the Bishopric of Aotearoa. Early resolution is unlikely.

9.2 David Wilson noted that the Bible Reading roster report is for the 8am service. The Chair asked that the report title be amended to include '8am Eucharist'.

Moved from the chair that the Parish Group Reports be accepted. CARRIED

10. Finance Report:

Warren Turnwald and Marion Francis spoke to their report. The full financial accounts are available on request.

Discussion:

Dianne Cameron indicated that Vestry would like to appoint another clergy member, half time for at least a year. It is important that Parishioners review their giving and consider increasing their automatic payments, if this has not been done recently.

Marion Francis said that she and Bruce Sheridan will be reviewing the investments in order to get the best financial outcome.

That the accounts as presented for the year ended 31 December 2024 be received.

**Moved Warren Turnwald
Seconded Elliot Tuck**

CARRIED

That the budget for the 12 months to 31 December 2025 be accepted.

**Moved Marion Francis
Seconded Warren Turnwald**

CARRIED

11. Appointment of Scrutineers:

11.1 The Chair deferred the appointment of scrutineers as it will be unlikely that we will need them.

12. Review of the number of Vestry members:

12.1. The number of Vestry members is mandated by statute: No fewer than three and no more than six. Vestry consists of those six members, two wardens, and two to three synod representatives, depending on whether there is a youth synod representative.

13. Announcement of Dean's Warden:

Dean Julian announced that Dianne Cameron has agreed to continue as Dean's Warden.

14. Election of People's Warden:

Nominations were received for the following people:
Kay Neilson.

The Chair declared Kay Neilson's appointment as the People's Warden for the following two years.

15. Election of two Synod Representatives:

The Chair explained the role of the Synod representatives.

The following people were nominated from the floor:

Vivianne Flintoff Joan Nicholson/Robin Olds

Murray Bindon Susan Allen/Marlene Crookes

The Chair declared Vivianne Flintoff and Murray Bindon appointed as the Synod Representatives for the following two years.

16. Election of Youth Synod Representative:

Nominations were received for the following people:

Elliot Tuck

The Chair declared Elliot Tuck appointed as the Youth Synod Representative for the following two years.

17. Election of four Parish Nominators:

Nominations were received for the following people:

Ray Harlow

Ray Harlow explained the role of the Parish Nominators.

The following people were nominated from the floor:

Elizabeth Bang Dianne Cameron/Ray Harlow

Vivianne Flintoff Elliot Tuck/Joan Nicholson

David Wilson

Robin Olds/Doug Due

The Chair declared Ray Harlow, Elizabeth Bang, Vivianne Flintoff and David Wilson appointed as the Parish Nominators for the following two years.

18. Election of Vestry members:

18.1 Nominations were received for the following people: Victoria Mann, Warren Turnwald, Tasman Scott, Evelyn Masoka and Max Basson.

No nominations from the floor.

The Chair declared Victoria Mann, Warren Turnwald, Tasman Scott, Evelyn Masoka and Max Basson appointed as Vestry members for the following two years.

19. Motions:

19.1 Motion: To approve the Vision, Mission and Goals.

Dean Julian explained that this is a reworking of the content of the motion approved by vestry. Doug Due, from the floor, noted that he approved of the amended wording.

That the current version of Vision, Mission and Goals be accepted as the Vision, Mission and Goals of the Waikato Cathedral Church of St Peter.

Moved Dean Julian Perkins

Seconded Dianne Cameron

CARRIED

19.2 Closing date for nominations -

Ann Cleaver Holm asked that if there were to be a vote for any of the positions, how can people vote if they only know at the last minute who is standing?

Motion on Cathedral Electoral Procedure:

That we, the congregations of the Waikato Cathedral Church of St Peter, desiring to enable well-informed elections to roles specified in the Cathedrals and Parishes Statutes, resolve that nominations for elections close ten day before the AGM or any SGM called for the purpose of an

election or elections, and that there will be space on our nominations form for the nominee to briefly outline the gifts that they would bring to the role; and that the names of the nominees and the skills they offer, if provided, will be available a week before the date of the elections.

Moved Anne Cleaver Holm

Seconded Frany Edwards

19.3 Amendment:

That the names of the nominees and the skills they offer, if provided, will be published a week before the date of the elections.

Moved Doug Due

Seconded Gilbert Olds

CARRIED

19.4 The Chair put the amended motion

CARRIED

Text of amended motion

19.5 Motion on Cathedral Electoral Procedure:

That we, the congregation of the Waikato Cathedral Church of St Peter, desiring to enable well-informed elections to roles specified in the Cathedrals and Parishes Statutes, resolve that nominations for elections close ten day before the AGM or any SGM called for the purpose of an election or elections, and that there will be space on our nominations form for the nominee to briefly outline the gifts that they would bring to the role; and that the names of the nominees and the skills they offer, if provided, will be published a week before the date of the elections.

19.6 Further discussion from the floor, informally.

Elliot Tuck asked for a brief biography of those elected be put in the next service sheet. The Chair advised that Vestry could consider this once the names of the new officers are published. It was suggested, and agreed, that Administration could attend to this without Vestry discussion.

That the Cathedral show a vote of thanks for the outgoing officers of the previous year.

Moved Elliot Tuck

Seconded Vivianne Flintoff

CARRIED

20. General Business:

20.1 Brian Dingwall thanked the people who reworked the Vision, Mission and Goals. While looking at the idea of inclusivity in churches, he has come across the Community of the Cross of Nails. It covers peace, justice and reconciliation. This may be something for Vestry to consider.

20.2 Moved Rob Davidson that Price Waterhouse do our audit. Dean Julian explained that we are not free to choose our auditors; our accountants are the Diocesan accountants and they choose our auditors. The Chair ruled that the motion must lapse, as it is not within our power to implement.

20.3 Kay Neilson offered a huge vote of thanks to everybody who helped with the gala.

21. Meeting closed at 1.35pm

Minutes Confirmed:

Date:

PARISH GROUP REPORTS

Dean's Report

I am nearing the end of my fourth year at the cathedral. I had a slight hope that this year would be easier. There is a long list of things that are going well:

- We have been through the full three-year cycle of the lectionary together and have established a pattern of worship through the church seasons. The staff and wardens reflect on all the services as a team to learn for the future. There are still parts we can improve, and we try to note these for the future. The team also considers whether events should continue as they are and in what ways our worship patterns need to change.
- We have a growing pastoral team, ably led by Rev'd Robin Olds, with the support, Heather Powell, Vivianne Flintoff, Plex John, who all hold a bishop's license for this ministry, and of Fr Ben Ong, who we are currently able to appoint for 0.8 FT. Ben's appointment is a great benefit and makes it possible to share the load in a sustainable way though needs do sometimes exceed our ability to meet them.
- Our congregations are in good spirits; spotting trends in numbers is difficult but we are seeing significant numbers of people particularly at some of our more accessible festival services. We are also welcoming a gentle but steady flow of newcomers.
- We have extended the range of people who preach. Preachers all have their own style, and each member of the congregation will connect better with some than with others. This makes variety important. There is a wide felt gratitude for the diversity they bring. Our thanks to Bishop David, Canon Sue Pickering, Richard Swarbrick, Peter Lord Cowell, Vivianne Flintoff, and Fr Ben, and for a season Sam Pullenger.
- We have moved our accounting to Xero and have a better handle on our finances. This has been done with amazing grace by Marion Francis, our treasurer, and the support of Keri Wilson, our administrator, for the daily tasks. Both are good at pinning down the details of all that is going on. Local control of the finances has also enabled us to be more responsive. We have continued to implement the suggestions of the Finance Advisory Group.

- We have a more robust IT set up and support. (You possibly hadn't realised this was in the Dean's JD but someone needs to take an interest in it.) This has included improving the wi-fi network across the cathedral buildings and completing the upgrading of all the office PCs.
- We have a fledgling Taizé service, on the fifth Sunday of the month, when practicable. Do come along. As a team, Yvonne Hall, Vivianne Flintoff, Wendy Tyrrell, Br Andrew McKean (yes, the university chaplain), and myself, we are learning to create these services in a sustainable way and not to put too much into any one service. The flexibility of the cathedral sanctuary creates a great space for this.
- We have provided a training opportunity for Rev'd Sam Pullenger as he transitions from curacy to incumbency. This has been a real team and congregation wide activity. Thanks to Robin and Dianne, and also to all the groups who welcomed him.
- We have had an awesome combination in the office of Keri Wilson, Dianne Cameron, with support from Marion and Richard Francis. As a team we do feel stretched, but I suspect part of that is that we are trying to do more of the things that should have been happening all along. For example, parking has taken significant effort but we are now balancing the various demands and opportunities.
- Vestry, spearheaded by Dianne, now have in place most of the core policies that we should have as a church. There are probably a few more that we can add but safeguarding, health and safety, and finance controls, are now getting the focus they need as a part of our governance responsibility.
- The music of the church continues to be outstanding and exciting. Rachael Griffiths-Hughes draws on an amazing array of connections to ensure we have a standard of music far above that which anyone would expect in a boutique cathedral (Bishop David's terminology!). Many of those connections in turn start to or even do feel that this is their home. Our choirs also create and build up our community showing concern and care for others.
- We have a communications officer, a very warm welcome to Rachael Griffin. Keri and I are breathing a deep sigh of relief that our limited poster making skills are no longer required. More seriously,

we live in a world where communicating well is increasingly important and increasingly difficult. Rachael hit the ground running, with all the publicity for the gala, and a revised seismic appeal leaflet. Her current work will shortly be revealed as we improve the website, which is often people's first encounter with our church.

- From a personal perspective, I feel more at ease with our hosting diocesan services, knowing what is required, how we can offer support, and how we can enable them to run smoothly.

There are also some challenges that we face and there are always more opportunities to take on new things:

- In some areas we need more volunteers, or to find a new way of doing things. This includes the welcomers, morning teas, bellringers, youth church and several other areas. It would be great to have understudies for our key volunteers too.
- Lent courses have continued to run though with limited attendance. Lent is a time for reflecting on our spiritual life. Nonetheless, have the topics been too challenging or do they need to be woven through our worship as well as our studies? We have looked at the environment, mental health, and inclusivity. The videos the last two years were based on have been very good. Socially, I believe that these three areas are a priority for the church, if we are to be relevant to the world. However, there are also relational and personal priorities. What would interest you, what would help you to engage?
- What are our priorities as a parish? It is all too easy for us to be reactive rather than purpose driven. A previous dean, John Fairbrother, argued that we have three main areas to focus on, Mission, Maintenance, and Finance. These three areas are still considered the key areas of Church planning.
 - Warren and Tas have led the way in developing a plan for capital and maintenance works. These are separate from the seismic work though some would be included in that work if it happened soon enough. This planning will take away many possible surprises as we keep on top of the care of our site that is needed. One big project, the heating of the church, will come to this AGM for discussion and decision.

- The Finance Advisory Group have helped us to look at the big picture of our finances. We have reasonable control of our expenditure. There will always be unexpected expenses, such as the recent need to replace the sterilizer in the kitchen, partly covered by a generous donation. We are generally able to manage these.

Fluctuations in our investment income are more of a challenge. This represents around two-fifths of our income and is a significant vulnerability. Having a long-term plan for increasing our investment might be something we want to consider. If you are considering leaving a bequest, you might ask for it to become a part of this. Another fifth of our income comes from hiring out our facilities. This has been fully reviewed, and it is unlikely that we can significantly increase this component. The final two-fifths come from you.

Our stewardship of treasures is an area that we need to focus on. Talking about it often feels uncomfortable, yet it is a sign of our commitment to God and to this community. A part of why evangelical churches flourish is that their members take stewardship of treasures, as well as time and talents, seriously. All three are needed to build community. The time and talents do the most to build our community but there are also things we have to pay for that hold us and keep us. I am certain that we value our faith just as much evangelical Christians. We believe in God's grace so there is no rule about how much of our time, talents, and treasures we give, only that we give generously, and with love and grace.

- Though mission is an essential part of our faith, as Rowan Williams put it, for Christians it is like breathing, we are not explicitly focused on mission at present.

A part of our reviewing our finances is that we have committed to supporting Anglican Action and the Anglican Missions Board as well as some smaller contributions to other charities. This is a commitment to mission beyond our walls, and you will see a missions display in the boardroom, that changes every few months, highlighting a charity we support.

Mission is sharing the good news of Jesus with others, whether through words or actions. It is both a going out into the world and creating a welcoming space for people to explore their spirituality. Our focus on good liturgy and good music in our worship creates a space that can hold a wide range of people.

Our discussions around our mission statement showed the depth of feeling that our identity is in being an all-inclusive church family. LGBTQIA+ Christians who contact us often ask whether we really mean we are inclusive. It is a privilege, a joy, to be able to say that we really are inclusive. I also acknowledge that there are people who struggle with some aspects of this. Yet, those I am aware of who struggle still manage to make everyone feel welcome; they, like the rest of us, are trying to show God's love to others. We do not all have to agree and the church could be a place that demonstrates that it is possible to disagree well to the benefit of the world. Our Pride week service made some who have not felt welcome to church in a long time feel profoundly welcomed and cared for.

In the coming year, I hope to run a process to reflect on what our mission focus should be. There is a process called mission action planning that can help with this. It helps churches to set priorities both large and small. Sometimes, there are simple things that a church can do to improve its missional focus. Other ideas will take longer. It also helps us to ensure that we do not become too thinly spread, to be select in what we do and to do those things well. The vestry feel this is a process that should be open to our whole community, so I will provide opportunities for everyone to have input and for everyone to be as involved in the planning as they wish to be.

I am deeply thankful to be working as part of an amazing community of people. May Christ be found in us and may we be found in Christ.

Julian

Wardens' Report

Kay Neilson (People's Warden) and Dianne Cameron (Dean's Warden) share different responsibilities in their roles. Kay organises the rosters and Dianne manages safeguarding, support of staff, performance reviews,

liaison with the Treasurer and other matters as they arise. She has also been involved in working with the Treasurer and other vestry members over the assessment of future investments.

The Warden's duties are broad and include oversight of much of the functioning of the Cathedral including the security of the people, buildings and the Cathedral finances.

Kay works full time and is unable to be in the office other than for staff meetings. Dianne is usually in the office during office hours (9-3pm) on Tuesdays and Thursdays. The Dean and Wardens meet fortnightly and attend the staff and Vestry meetings.

Dianne chaired the Vestry over the last year but from the end of March another member of Vestry with extensive chair experience has taken over the chair (Margot Buick). Kay had been taking Vestry minutes, but our administrator has now taken over that role.

The Wardens, Dean and Vestry completed a series of work on the Cathedral's policies in 2025, and these are now available on the website.

At times there have been safety matters to discuss/manage often in relation to the presence of homeless people on Church property. Dianne attends the Health and Safety meetings and reviews the regularity of police checks and training for staff working with children, youth and vulnerable adults.

About three times per year the Wardens have held newcomers' lunches, to welcome new parishioners and help them form connections within the Cathedral community.

The Wardens were involved in putting on two quiz nights in the latter half of 2025. These events were fun and raised a small amount of money each for the fundraising project.

Dianne co-ordinated the team of people who put on the Autumn Gala on 6/7 March 2026. That took up much of her time for the three previous months. She was supported by team leaders in each of the stalls. The appointment of a communications/marketing role (Rachael Griffin) six weeks prior to the Gala was extremely helpful with advertising. About 600 people attended. The Gala was very well-supported by the parishioners, many of whom put in hours of work in preparation, on the day in the kitchen, stalls, office, grounds and at the concert. A separate Gala report has been tabled.

The office is a pleasant and friendly place to work in. We continue to be very grateful for the work of our very capable administrator, Keri, who is always happy to help and is a lovely presence in the office. We are also grateful for the volunteers who come in to help support the office.

Dianne Cameron
Dean's Warden

Kay Neilson
People's Warden

Bible Reading Roster

Another good year with a very stable team. Backup is always available with Tom Booth and Bruce Ram keeping an eye on the situation.

Lindsay Wilson

St Peter's Cathedral HIMs Group

Our HIMS men's group continued to meet over the past twelve months with monthly coffee meetings on a Thursday at a variety of cafes around Hamilton. Monthly dinners are held at our Cathedral with our own speakers from within our HIMS team. We are now all inclusive with women from our Cathedral warmly invited.

Lindsay Wilson

Verger's Report

Throughout the year, the Cathedral has maintained a consistent and meaningful rhythm of worship. Regular Sunday services were held at 8:00am and 10:00am, providing opportunities for both quiet reflection and fuller congregational worship. In addition, a midweek service was faithfully conducted every Wednesday at 10:00am, offering spiritual nourishment and fellowship during the week.

A significant highlight of our weekly worship has been the Te Reo Māori service held every Friday. This service continues to be an important expression of cultural identity and inclusivity within our faith community.

Beyond regular services, the Cathedral has hosted a number of important life events, including funerals, baptisms, marriages, and confirmations. These occasions have brought together families and communities, marking significant spiritual milestones within a sacred setting.

The Cathedral has also been enriched by a variety of musical and community events. These included performances by the Civic Choir, the Candlelight Concerts, as well as Evensong and Cantata Vespers, all of which contributed to the spiritual and cultural vibrancy of the Cathedral.

Each month, the Cathedral Workshop Group has diligently ensured the maintenance and care of the building under their supervision. Their ongoing commitment has helped preserve the dignity and beauty of this sacred space.

During the year, a fire drill was successfully conducted during a service, ensuring preparedness and safety for all who gather here. Additionally, a new and beautiful display of the St. Peter's Cathedral has been placed in the Cathedral.

The Cathedral continues to welcome a diverse congregation. People from many different cultural backgrounds come regularly to pray and find peace within its walls. It is especially encouraging to note the presence of many university students who visit the Cathedral for quiet reflection and prayer.

Overall, the Cathedral remains well maintained and continues to stand as a place of worship, reverence, and dignity. It serves not only as a house of prayer but also as a place of community, cultural expression, and spiritual refuge for all.

Plex John

Gala Report

St Peter's Cathedral held a second Gala on 6/7 March 2026 which included a concert and a market. The purpose of the Gala was to raise funds for the Cathedral Seismic Strengthening Project.

The gala included a concert on Friday 6 March and a Market Day on Saturday 7 March.

The concert, led by our director of music, Rachael Griffiths-Hughes, included three choir items and solos from musicians who have all had an association with the Cathedral: Anna Leese, Matteo Leese (sopranos), Kristin Darragh (contralto), Francis Cown (accompanist and soloist,) Chris Hainsworth (organ,) Rachael Griffiths-Hughes (harpsichord), Martin Griffiths (cello) and Kathryn Orbell (flute). Attendance was good and the audience responded well and clearly enjoyed the concert.

Market: The market was held in the grounds and hall of the Cathedral from 8.30am-1pm. The weather was beautiful. The Dean opened the Gala with a prayer and a welcome. The Mayor, Tim Macindoe, as MC provided entertaining announcements. 572 people were recorded by clicker at the entrance, but the staff felt the total was higher.

There were eleven Cathedral Stalls (bake sale, books, dog coats, flowers, LOFT, morning teas, pre-loved clothing, preserves, sausage sizzle, plant sale, and a wine bottle game). Twelve external stall holders were invited and ten of these attended on the day (ceramics, coffee cart, doll's clothes, children's toys, natural cosmetics, assorted sewing items, chili preserves, soaps, 3D printing and Korean cooking).

Bubbles the Clown (Reverend Stephen Bright) attended and blew bubbles for an hour.

The Cathedral bellringers rang the bells from 10am-12noon. People at the Gala were invited to visit the ringing chamber in the belltower and numerous people attended.

A parishioner, Lynn Jamieson, added wonderful energy with her two choirs (Redemption Quarter and Vox Collective Kirikiriroa). Southwell School choirs performed for about 20 minutes followed by instrumental soloists. It was lovely to have this support from one of our associated Anglican Schools. The Cathedral was packed for these performances.

A team of grounds people managed parking, site erection and clean up, rubbish tins, and security. A further team of people managed money, which included EFTPOS operators, people counting, collecting money from the stalls and banking it. I am grateful to the treasurer for her work in preparation, on the day and subsequently.

Planning:

The planning for the Gala began four months in advance. Persons who would run stalls were identified early: Dianne Cameron (Organiser), Ann Harlow (LOFT), Kath Barnsley (clothes), Min Turnwald (plants), Yvonne Hall (morning teas), Kathy Barnes (preserves), Kay Neilson (flowers), Debra Stan-Barton (dog coats), Ray Harlow (wine game), Tas Scott (sausages), Andrea Haines (bake sale), Richard Swarbrick (books).

Parishioners were kept informed with regular updates in the weekly notices.

Advertising was greatly enhanced after the Cathedral appointed a Comms and Marketing role (Rachael Griffin) who achieved a better spread of advertising across our social media and community groups. The number of views on the Cathedral Facebook site for February was well over 20,000, which is about three times the usual number. The March figures were still over 20,000.

Advertisements were placed on Event Finder, What's On, Ben at Hello Hamilton, neighbourhood groups, Creative Waikato, Radio ZB community notices, Cathedral email groups, with local schools and churches. Signage was put up earlier at the bottom of the Cathedral lawn and on ten parishioners' fences on busy roads.

Almost all the Cathedral community was involved in some way or other making preserves, knitting, providing wool, washing dishes, serving on stalls, moving items, buying raffle tickets, bringing in their books and pre-loved clothes, growing flowers, distributing posters and leaflets etc. There were 40-50 people helping on the day.

There was a fabulous sense of community and atmosphere, as there had been in the previous year. This was noticed by the outside stall holders, some of whom came last year and wanted to return because they had enjoyed the market so much.

By running the Gala the Cathedral community had better visibility and connection to the city of Hamilton.

The Cathedral community benefitted by working together. Some people worked with others that they had not known well. It was impressive to see some of our older parishioners who could hardly stand finding ways to help by baking at home, arranging flowers, making preserves, sitting on stalls. Most stalls and groups that supported the event were run by people in their seventies. The work involved was taxing.

Funds Raised (1 January 2026- 9 April 2026)

Concert: \$2578.50

Donations: \$680.60

Market Day: \$10,649.93

Expenses: \$655.95

Total Profit: \$13,253.08

This figure is \$4273 less than the total earned by end of April 2025 but that figure included sales from 2024 from raffles and flower sales. The

2026 figures do not include sales from 2025 post gala, such as the Tamahere market, dog coat sales and Vespers afternoon teas. Comparing the same time periods (1 January – 9 April in both years) \$2000 more was earned in 2026 than in 2025. As previously, more will be earned in the next few months from the LOFT Tamahere market stall in May, flower sales and sales in the Cathedral centre. It is unlikely that we will earn more overall from the Gala than in the previous year, despite much better attendance.

Reflections:

Once again there was excellent engagement and participation from the Cathedral community, and the Gala event appeared to build community connection and belonging. Whilst the money raised was disappointing there are other blessings for our own community and our connection with the broader community. Many people were heard remarking on how beautiful the Cathedral was and had not been on the site previously. These outcomes cannot easily be quantified.

We are aware that New Zealanders are experiencing difficult economic times and the external stall holders told us that it is tough at markets at present. It is likely that this affected the spending on the day.

The Gala was time consuming, particularly for the organiser, the stall leaders and the choir director. The director of music said that every performer would have donated the equivalent of a day's pay in rehearsal time to do their performance.

The organiser could not have done the task without the help of Rachael Griffin (comms and marketing). Any future Gala needs both an organiser and a second in command to do this task well. Devolving responsibility for stall management to leaders worked well for most stalls.

The advertising was more effective this year and this was reflected in the increased foot traffic at the market. The impression was that twice as many people attended.

I am concerned that so many stalls were run by older people. This year several stall leaders and helpers had been ill prior to the Gala but appeared and worked hard. I suggest that in future any stall has an assistant leader who is under 60!

Holding the gala in early autumn increases the chance of good weather and avoids very busy times in the Church calendar. It is useful if the Gala

is at the same time annually. It is important to avoid a clash with the Garden Festival which is always held in late February. It was easier to get outside stall holders to attend this year because many of them had attended last year and were known to the organiser.

Last year we suggested a specific part of the fundraising project that the Cathedral would raise funds for, to give it a concrete focus. This has not yet been determined.

The Cathedral community needs to decide whether a Gala is the best way to fund-raise and create community connection. We need to be careful not to expect too much of the choir director and the musical connections within the community. Much of our fundraising to date has relied on support of the Cathedral Parish both in terms of providing goods and labour and in terms of buying those goods and activities.

Dianne Cameron
Dean's Warden and Gala Organiser

Little Fishes

There is a stable core group of children who attend most weeks, and they are made up of mothers, occasional fathers and grandmothers caring for their grandchild. The children range in age from a few weeks to four. Most of them are under 2.5 years.

Many mothers return to work when their children turn two. Most daycares require a minimum number of hours, so the children often leave our group at that age.

The group is usually under 12 children and their caregivers. A large group is busy and noisy. Many of those attending appreciate the small group.

Some members have an association with the Cathedral, but most do not. We do tell the group that they are part of our community even if they don't come to church. The children and their caregivers often like to go into the Cathedral. Sometimes clergy come to the programme and this adds an important and welcome dimension.

The purpose of the group is community outreach. Most of the songs sung are secular nursery rhymes sourced from Spotify but a Grace is sung every week in English or te reo Māori. There is te reo content in every session.

Throughout the time that we have been running there have been crises in the lives of our participants including the death of two of the parents' mothers, the death of a four-year old niece of a participant, a cancer diagnosis of another participant and significant issues in the family of one of the children. It is clear to us that we are providing support for people during these difficult times. The group operates as a support group as well as a music and social group.

There are succession issues in that the group has been running now for over five years, and all the leaders are 70 or older. Three of the four leaders have been there since the group's inception. There is a pressing need for more helpers, and both the leaders (Sonja and Dianne) would like to phase out this year. The congregation are asked to consider whether they could help with this ministry.

Dianne Cameron

The Cathedral Shop

The shop is 'front of house' for the Cathedral office, giving Keri time to concentrate on her work rather than being interrupted 20 times a day. This includes everything from making cups of coffee for the homeless to chatting with regular parishioners to answering visitors' queries.

Sales continue to be up and down (please refer to the Treasurer's report for yearly earnings). Trade Me is still a steady factor in sales with 10 sales so far this year since January 1; three rosary beads and seven icons to April 1. The rosary beads are made from old jewellery given to the shop from ladies who no longer wear them. The wood for the icons is cut to size by Warren and I paint, glue and polyurethane the images, the most popular being the Holy Trinity.

Here are some interesting figures taken off the yearly report:

Total sales for year ending 31 December: \$25,714.61 (This is the best sales figure since 2016.)

Profit before expenses: \$7639.44

Number of customers: 302

Items sold : 2033

Thank you to Brian and David who staff the shop on Tuesdays and Thursdays.

Please continue to support the Cathedral Shop any way you can.

Min Turnwald
Shop Manager

Ladies of the Order of Fine things (LOFT)

LOFT has met weekly on a Monday evening from 7.30pm (February to May, July to November). There are currently seven members of LOFT who join in each week: Ann Harlow, Pam McAdam, Kay Neilson, Liz Gilling, Dianne Cameron, Debra Stan-Barton and Jill Schumacher.

2025 began with the making of four new white linen purificators - it has been found to be very important that linen is used as this fabric is more absorbent and they can be laundered more easily than those made with synthetic fabrics. Around 25 purificators and corporals have now been made for the Cathedral and for the Cathedral shop.



We decided to 'give winter away' and did not meet during July and August 2025, but LOFT members spent the time developing recipes (for testing at future LOFT meetings). The favourite recipes were written up and illustrated with the help of our Cathedral Administrator, Keri Wilson. Several others in the congregation also contributed recipes for the 'DELICIOUS TREATS' recipe collection that went on sale for \$15 at the Gala in March 2026 and continues to be available in the Cathedral shop.

The Gala in March 2026 was highly successful with the sale of LOFT goodies including knitted Easter bunnies, Easter egg baskets and chickens.

Knitted headbands, scarves and snoods were also popular.

A beautiful silk and woollen shawl made by Rae Barwood was offered for a silent auction and was the best seller of the day for the LOFT stall (many thanks Rae)!





Members of LOFT and other members of the congregation made 75 dog coats prior to the 2026 Gala - to date 25 have been sold and are being worn by various breeds of dogs belonging to very happy dog lovers.

Work continued on the backdrop to Our Lady of Walsingham during 2025 and 2026 - Kay Neilson is working on a way to join the three panels together to make the whole. Here is the middle section in

progress:



Plans have been approved for a set of cushions to enhance the new extended Baptistry seating area that is to be part of the Cathedral Seismic Strengthening project. The design of these cushions will be developed in the coming year.

Ann Harlow

Music Report

It has been a joy to continue working with the wonderful group of people who make up the Cathedral music ministry. The Cathedral choir has welcomed a good number of new, young singers over the year, including the first Choral Scholar we have had for many years. We would love to find an Organ Scholar to train up and share the load, but they are not easy to find. (And if you do find one, they become very useful then move away!)

Besides the weekly choral services and seasonal extras, the choir has performed in two more fundraising concerts over the last year, and has one more in June - a collaboration with the Hamilton Civic Choir. Choir members have also participated in RSCM choral events and visited parishioners for carol singing at Christmas.

The Cathedral Singers and Junior Choir continue to provide useful outreach alongside their musical service, with the Cathedral Singers drawing in singers from outside the cathedral parish, and the Junior Choir taking their craft on the road to Tamahere parish. Three of the Diocesan school choirs have sung services for us throughout the year.

The Vox Baroque Cantata Vespers group has some world class professional musicians performing monthly and these people have embraced the cathedral as their parish and give generously of their talents for fundraising events, as well as the monthly services. The pre-Vespers afternoon teas are a wonderful addition.

The Cathedral organs have been holding up well over past year, with no major faults to report.

I was able to have a (first ever!) six-week holiday in May-June 2025 and was very grateful that Anne Cleaver, Koli Jayatunge and Fergus Byett (see comment above about useful young organists moving away) ensuring everything musical continued as usual. This, along with some unforeseen medical incidents over the year, has highlighted the growing importance of succession planning. What we do is very niche within musical circles and is lifestyle changing (every weekend and holiday season at church). It is so important that we continue to attract young people to the choirs and organ benches, and have the courage to loosen the reigns, and allow them opportunities to develop. As Anne says, we don't want to be "the little old ladies playing the organ"!

Thank you to Dean Julian and the parish for their ongoing support and validation of the importance of music at St. Peter's.

Rachael Griffiths-Hughes
Director of Music

Young Church

This group has been increasing in number as new families have joined us. One week we had 23 attend in one session! Often it ranges between five and 12 children at a time. As numbers increase, we need more helpers and often both teachers must go out to comply with safety requirements. Lately we have had help from some older girls at different times. This has been invaluable especially for craft activities and morning tea preparation. Several parents are on a roster to help, plus Tyrone and Virgil continue to assist us.

The two teachers take turns to plan and take the lesson, but we are always looking for more teachers. We also attend a fortnightly staff meeting when possible. When the diocese offers church training or workshops we try to attend, to help with the delivery of our lessons.

Suzie Abdale and Shirley Scott

Breakfast Youth Church

This report covers Breakfast Youth Church (BYC), young adults, youth events, and camps.

Firstly, BYC is a programme that runs alongside the 8am Sunday service at the Cathedral Centre. Our goal is to have fun, build community, and connect with God. We now have 21 regular attendees (an increase from five at the 2025 AGM), aged seven to 18 years old. Caregivers tell us that it is often the young people who motivate their families to get to church each week.

The Cathedral Centre continues to be a great venue for breakfast, dancing, and games. We have a group of engaged young people who are growing in their faith in Jesus through fellowship, Bible Boost, dance, prayer, and communion. In Term 2 we will be running a Baptism and Confirmation programme, with the support of Dean Julian, open to young people and their caregivers across the diocese. BYC now feels like an integral part of the 8am congregation.

Secondly, our young adults form a strong leadership team, with five weekly leaders helping to run BYC. As part of the Kids' Ministry leadership team, we have identified the need for a young adults' programme at the Cathedral to support young people as they grow and transition into adulthood. We hope to trial this in Term 2.

Thirdly, one of our long-held dreams has been to run a Friday night youth programme (following Junior Choir). Over the past year we have hosted two large youth events at the Cathedral — Peter's Party and the Light Party. Both events were well attended by young people and their families, and we were blessed to have a fantastic team of helpers supporting them. The wider diocese is also planning to run one youth event per term, which we would love to participate in.

Finally, we are eager to continue promoting the Cathedral Winter Mountain Camp to our young people and their families. We also hope to send a group to Easter Camp in 2027.

We are excited by how God is growing our ministry with young people and their families at the Cathedral. It is fun, vibrant, and full of energy!

Zavier Searle

Flower Guild

As you all know, the flower guild is using silk flowers, which makes a huge difference to the cost of using fresh flowers, plus they do not need to be changed every week. Our team is very small in numbers. We would love to have more members. We meet monthly, so it's not a huge commitment and no experience is required. It's learn as you go, so please come and join us.

Marlene Crookes

Social Group

Anne Carter-Jones resigned from the role of Social Group (temporary) convenor at the beginning of 2025. Anne was a highly skilled and committed convenor and we offer her our sincere thanks for the many events she organised and facilitated. The Social Group then experienced a hiatus for half of 2025 while waiting for a parishioner to take on the co-ordinator role. A very big thanks to Plex John for stepping up mid-year. Four events were held, culminating in the last Social Group gathering late

November. Numbers dropped off due to the hiatus, but the Social Group finished with the expressed hope that 2026 would see regular meetings taking place once again. Unfortunately, Plex needed to step-down as co-ordinator due to work commitments, so Vivianne Flintoff took over the co-ordinator role late November. Thank you very much Plex for your support of the Social Group over the second half of 2025 and for getting Social Group underway again after the hiatus.

The first Social Group event for 2026 took place with a flourish once the Gala was over. Thanks to Doug Due for getting us under way for 2026 with a splendid talk and 'show and tell' about his passion for - and revealing his skill in making - rocking horses. A few attendees expressed a regret for never having owned a rocking horse. Much interest was evident as photos of rocking horses, carved by Doug, were looked at and there were lots of questions for Doug to respond to.

Each Social Group gathering has a guest speaker and a yummy afternoon tea. If you have never been to a Social Group event do come along. It's a leisurely way of gathering and talking with some folk you only see briefly after church on Sundays.

Social Group meets on the second Friday of each month from 1-3 p.m. A koha is appreciated to help cover costs.

Vivianne Flintoff
Social Group Co-ordinator

Fundraising/Seismic Strengthening

Waikato Anglican Cathedral Restoration Appeal (WACRA) Committee

This Committee of nine persons, parishioners, Vestry members and others with special skills, meets monthly.

Now the parish roll has been updated, we will soon begin approaches to parishioners to contribute to the appeal.

The first stage involves raising approximately \$5m to commence construction of the Music Centre.

This construction has the dual purpose of providing a much-needed new space for our choir and smaller music events, as well as reinforcing the west wall of the Cathedral.

To date approximately \$1.2m has been raised.

Approaches to institutional potential donors are proceeding, with one donation of \$1m confirmed.

Murray Bindon
Chairman WACRA

A Night at the Opera with Dame Malvina

This event is proposed for 6 August in the new BNZ Theatre.

Confirmed performers are Dame Malvina; Emmanuel Foloto-Fuimaono from The Royal Opera, Covent Garden, London; Madeleine Pierard, also a world-renowned opera singer and Director of TANZOS (The Aotearoa New Zealand Opera Studio) here in Hamilton; plus several emerging artists, accompanied by Opus Orchestra.

Costs of this event are being underwritten by some of our donors. A successful event is expected to result in a significant contribution to our appeal.

More information will be provided to parishioners as the project develops.

Do note 6 August in your diaries. This will be a very special event in Hamilton and we are aiming for a full house, for maximum benefit for our Cathedral.

Murray Bindon

Health and Safety

The St Peter's Health and Safety committee met several times in the last 12 months. Members of the committee were

Tas Scott - Convenor
Dianne Cameron
Doug Due
Julian Perkins

The main activities over the last 12 months were

1. Safeguarding training for persons working with children, youth and vulnerable adults took place on 7 May.
2. A bike stand was installed to avoid obstructing the access ramp with bicycles.

3. Additional hand railing for Cathedral centre access steps has been agreed but not actioned yet.
4. A trespass notice was generated to be served on a disruptive person who abused staff and parishioners on site.
5. Following on from the Bondi Beach shooting we considered what if anything we could do to manage this sort of random terrorist attack.
6. Fire drill and evacuation plan. We decided that we should practice a fire drill evacuation this year and this was carried out on 22 March. It was noted that an earthquake evacuation has a different basis and is difficult to practice as people are likely to remain in place and brace themselves, rather than dropping to the floor and seeking cover.
7. A 'Person of concern' policy was completed and adopted by Vestry in July 2025.
8. The front left pew was modified to provide a space for wheelchairs and improve the safety of access around the communion rail.
9. No serious medical events on site during the year (two minor incidents).
10. CPR training refresher course given by St John after church for several attendees from St Peter's and other local churches.
11. The seismic strengthening project has been caught up in the Government's review of the earthquake prone legislation. The rules used to assess the relative earthquake strength of a building are currently being changed by the amended regulations. Practical progress on strengthening work is dependent on fundraising progress which is currently proceeding. Current thinking is to focus on the construction of the new Music Room which when completed would strengthen the Nave and provide a much safer choir practice area than the existing weak choir vestry.

Tasman Scott
Convenor

Waikato Cathedral Church of St Peter Society of Church Bell Ringers



During 2025 the bells were rung for services, funerals and for cathedral and civic events when we had the numbers to be able to provide this service. Sadly, the number of times we can do this has dropped due to the very small number of ringers in the band.

Currently we have five bell ringers and two learners. We have an urgent need for more bellringers. The bells are the loud voice of our cathedral and there have been many times during the past year when the bells have been silent. We are currently ringing with less than the preferred number of ringers, and if anyone is away the bells are silent, especially noticeable on Sunday mornings. Visiting ringers are always welcomed, and they give us an opportunity for more experienced ringing.

One quarter peal was rung during the year with the aid of visiting ringers. My thanks go to these visitors who made this possible. My thanks also go to the nine Auckland ringers who enabled the bells to be rung for the Autumn Gala.

The bells are in a good state of repair but work on the bearings will be needed at some stage in the next five to ten years. Support from other New Zealand towers is available for this.

My thanks to all the bell ringers for their perseverance and their enthusiasm despite the small band, and to all who have supported us in our role for the Cathedral and its place in the community.

Wendy Tyrrell
Tower Captain

Maintenance Committee report

We have had 10 workshops during the year with 161 people attending. That's 483 hours of work to keep the Cathedral clean and tidy.

We always start with a hearty breakfast cooked by Min and then head out to work either in the gardens or maintaining aspects of the Cathedral. There is always a long list of things to do and we seldom get to the end of the list, but that's the way it goes.

Behind the scenes, the maintenance committee meets from time to time as there are issues to discuss and capital works to plan. We are currently planning maintenance issues on the back entrance and also a new heating system for the Cathedral. We have completed the project for air-conditioning in the foyer and in the boardroom and we will look at air-conditioning in the centre at a future date.

Thanks for the team of dedicated workers who turn up for most workshops and also for those on the maintenance committee.

Warren Turnwald

Proposal to upgrade the Cathedral heating system – report to the Saint Peter’s Cathedral Annual General Meeting

1.0 Introduction

The Seismic strength assessment and remediation programme for Saint Peter’s Cathedral commenced as far back as November 2011 when an initial evaluation procedure report was received from BECA consultants.

Over the 15 years since that initial report considerable progress has been made to refine the strength assessments of various parts of the Cathedral structure culminating in the concept plan which has received HCC resource consent to carry out an extensive seismic strengthening and development plan. These plans have been developed to comply with the existing Building (Earthquake-prone Buildings) Amendment Act 2016.

Included in the current extensive development plans and costings were a range of highly desirable building improvements as well as addressing the seismic strengthening issues.

These plans include building services improvements such as:

- Replacing kitchen facilities including flooring
- Replacing/upgrading toilet facilities remediation of the rear site retaining wall
- Upgrading of building access security control and CCTV system
- Upgrading of audio presentation and recording systems
- Upgrading of the Cathedral site heating system

- Upgrading of lighting and ventilation systems

Subsequently BECA consultants have prepared high level cost estimates for all the seismic strengthening and development works including the building services improvements works.

The building and grounds maintenance sub-committee of the Vestry, under Warren Turnwald's chairmanship have been actively pursuing progress where feasible, and as funds permit, with the items on the building services list above which can be progressed independently of seismic structural works. Some progress has been made on some of these items such as converting old light fittings to LED technology, refurbishing the toilets, installing heat pumps in the Cathedral Centre to replace old gas heaters, and updating security cameras.

The heating requirements of the main Cathedral building have been considered by BECA and some preliminary concepts identified.

The purpose of this report is to set out a plan to progress the upgrading of the existing Cathedral heating system independently of any structural seismic strengthening improvement timeframe and gain budget approval for the work.

2.0 The Cathedral Heating upgrade plan

2.1 Why replace existing heaters?

The existing heating system in the Cathedral consists of radiant gas heaters mounted on the columns supporting the Nave.

The performance of these heaters has been the subject of a lot of adverse comments by parishioners e.g. they tend to cause a burning sensation after sitting in front of them for a typical service and they do not heat evenly across the whole width of the pews. There is no heating for the choir area behind the altar. There have been ongoing maintenance concerns and costs related to gas leaks and the cost of gas as a fuel has been rapidly rising due to the scarcity of supply.

2.2 How should a heating system be upgraded?

Our research including advice from BECA, is that the efficient and cost-effective method that should be adopted is to install a modern technology electric radiant heating system.

All advice regarding the heating of a large volume of space is that it is not practicable to try and heat all of the air within the building enclosure to achieve a comfortable environment with, for example, a set of heat pumps. The electricity bill would be enormous if that approach is taken and the hot air rises to the ceiling and the occupants may still feel cold.

The electric radiant heating approach aims to provide a uniform radiant heat distribution which heats the building surfaces and any occupants directly. Modern electric radiant heating systems are highly controllable and can be adjusted according to programmed temperature criteria set in their control system to achieve suitable comfort levels.

2.3 Process steps to achieve the upgrade

Clearly the conversion from the existing gas to electric radiant heating requires a system design which considers technical performance objectives such as:

- acceptable and comfortable heating performance outcomes for the congregation and other Cathedral audiences/users.
- does not exceed the available and limited electrical supply capacity of our existing connection and provides an energy efficient service.
- considers the visual impact of introducing new equipment such as supply cabling and physical heaters into our beautiful heritage listed building.

Therefore, we will want to consider proposals that are based on sound technical designs that will meet our desired system performance needs.

We have carried out a reasonable amount of research into church heating systems (UK and NZ) and this process had us making contact with the Dean of St Paul's Cathedral in Dunedin where they have recently completed their electric heating project. They are very happy with the outcome of installing an electric radiant heating system.

We have learnt from discussions with appropriate BECA staff that BECA do not have in-house experts to design such radiant heating installation and that they would typically contract in this expertise using a "request for proposals" (RFP). They advised that there was a number of radiant heating suppliers that had the detailed application expertise and this was also confirmed by the Dunedin experience.

We have followed up with the equipment suppliers, Energy Efficient Products Ltd, to St Paul's and contacted their Auckland Office. This led to their North Island Area Manager, Shane Bernard, visiting our site last year and explaining how they could develop a design proposal and a cost estimate to implement the scheme for our consideration.

We have the loan of a radiant heater typically supplied by this company for the Saint Paul's application and this is the example that we have erected temporarily for evaluation inside the Cathedral near the entrance.

2.4 Why use an RFP process ?

The process recommended to be followed is termed a “**Request for Proposals**” which covers the design, equipment provision, and installation/commissioning of a system to suit our overall performance objectives.

How is this different to “calling for tenders”? To understand this process further, consider the following descriptions and definitions which are based on current industry practice:

A Request for Proposal (RFP) invites vendors to propose creative solutions for a project with undefined methods, focusing on quality and expertise, whereas a tender (or Invitation to Tender, ITT) is a formal, rigid, and legally binding process for predefined goods or services, usually awarded based on price and compliance.

Key Differences:

- **Focus:** RFPs focus on finding the best *solution* to a problem, while tenders focus on obtaining the best *price* for a set specification.
- **Flexibility:** RFPs are flexible and collaborative, allowing vendors to suggest methods. Tenders are rigid, with little to no room for negotiation after submission.
- **Requirements:** RFP requirements are often broad or outcome based. Tender specifications are highly detailed and fixed.
- **Evaluation:** RFPs are evaluated on technical capability, approach, and price. Tenders are heavily weighted on cost and strict compliance with requirements.
- **Usage:** RFPs are common in consulting, IT, and complex services. Tenders are often used in construction or government procurement.

In summary, an RFP asks, "how would you solve this?", while a tender asks "how much will you charge to do this exactly as specified?".

The lowest priced proposal may not be the acceptable option after an RFP process has been completed.

Hopefully this explains where we are up to and how and why we plan to proceed in this manner.

The alternative process of commissioning a detailed design and then running a tender process is likely to be more time consuming and expensive and also is likely to extend the project timetable.

2.5 Where to from here?

The process outlined above has been approved in principle by the Vestry, but the budget for this project requires approval of this AGM meeting.

Preliminary discussions with Energy Efficient Products Ltd have led us to believe that a budget of approximately \$80,000 will be required to cover the supply and installation costs of a suitable radiant electric heating system as described above.

Although we consider that we have established a good prospective supplier of radiant heating systems (i.e. Energy efficient Products Ltd), we understand that it could be useful to seek an alternative proposal from another supplier.

To this end we have discussed this with BECA staff, and they have advised an alternative supplier at this stage could be Infracomfort NZ Ltd who have a good track record.

We have also had a further offer of assistance from BECA to finalise the RFP performance objectives and potentially assist with the RFP evaluation process.

We understand the desire to seek a heating solution that performs well, looks good, is durable and long lasting and does not overload our existing power supply system.

Therefore, it is proposed that we develop an RFP process and submit this to the two competent suppliers as described above.

A third offer is not necessarily required unless we are not satisfied with the outcome of the initial offer evaluations.

As discussed above this process seeks to obtain the best solution to our heating requirements, not necessarily the cheapest cost option.

5. Recommendation

That the AGM receives this report, accepts the Request for Proposal approach to replacing the heating in the Cathedral and approves a capital expenditure budget of up to \$80,000 to implement the Cathedral heating upgrade project.

Tasman L Scott, BE, ME (Electrical), F ENG NZ, MloD
Member St Peter's Maintenance Sub Committee

THE PARISH CHURCH

SEEN FROM ABOVE

