



**MINUTES OF THE VESTRY MEETING
OF THE WAIKATO CATHEDRAL CHURCH OF ST PETER
HELD AT THE CATHEDRAL CENTRE, HAMILTON
ON 7TH APRIL at 5.00 pm**

PRESENT:	Blythe Cody, Bryan Bevege, Mele Prescott, Pat Clendon, Tas Scott, Walter Crookes, Warren Turnwald, Wendy Scott, Wendy Tyrrell	ACTION
APOLOGIES:	Mackenzie Steele	
WELCOME:		
MINUTES:	<i>"That the Minutes of the Meeting of 28th February are confirmed as a true and correct record."</i> CARRIED	
MATTERS ARISING:	Report from Peter Sergil – Follow up with person responsible coming Monday Concert Management – Dilip to write a brief and run past Warren and Walter before next meeting	Warren Dilip, Warren, Walter
EVALUATION OF MONTH:		
CORRESPONDENCE: Inward and outward	Circulated at the meeting in file and tabled. <i>"That the Inwards correspondence be received and Outwards be approved."</i> CARRIED	
DEAN'S REPORT:	Training for approved Lay Ministers is required Noted few at Easter Vigil compared to other years	Wendy
HEALTH & SAFETY:	No serious harm incidents	
WARDEN'S REPORT:	None, apologies given from Walter	
FINANCE REPORT:	<i>"That the accounts be received, and creditors and payments approved."</i> CARRIED Project report given – debit balance \$14000	
FINANCE SUB-COMMITTEE:	Debit balance is \$4000. Signatories are Tas, Bryan, Warren, Vivian, and Kathy as the account owner, with the same for SBS. A potential conflict-of interest around Vivian being a signatory was discussed, and determined not to be an issue if she does not sign for matters relating to herself. <i>"That these signatories be approved."</i> CARRIED	
MAINTENANCE COMMITTEE:		

GENERAL BUSINESS:	Vivian'sayscale to be linked to clergy stipend. <i>"That this change be approved."</i> CARRIED Copyright responsibilities – Need to pay \$500, awaiting further answers from the music team. Approval in principle to process this further	
NEXT MEETING:	The next meeting will be held on <u>Wednesday 28th April</u>	
GOOD NEWS AND THINGS TO CELEBRATE:		
	The meeting closed at with the Grace.	

Signed: _____

Date: _____