



**MINUTES OF THE VESTRY MEETING
OF THE WAIKATO CATHEDRAL CHURCH OF ST PETER
HELD AT THE CATHEDRAL CENTRE, HAMILTON
ON 28th OCTOBER at 5.30 pm**

PRESENT:	The Rev'd Mele Prescott, Tas Scott, Andy Bryant, Stuart Meehan, Warren Turnwald, Vivienne Thorpe (Minute Secretary), Bryan Bevege (Chair).	ACTION
APOLOGIES:	The Very Rev'd Wendy Scott, Evan Harris, The Rev'd Daryl Smart, McKenzie Steele, The Rev'd Wendy Tyrrell, Dilip Matthan, Walter Crookes.	
WELCOME:	Bryan welcomed everyone to the meeting.	
MINUTES:	<i>That the Minutes of the Meeting of 23rd September 2020 are confirmed as a true and correct record.</i> CARRIED	
MATTERS ARISING:	<ul style="list-style-type: none"> • Vestry vision day – notes prepared by The Very Wendy Scott were discussed under Dean's Report. • Conch shell – is nearly ready. Now has a more significant base. Recommended that either a mould or a 3D scan be taken for future reference. • Report from Peter Sergil – still waiting. • New maintenance committee – still to be actioned. Moved that existing members be re-elected. Members are Tas Scott, Warren Turnwald, Bruce Ram, Evan Harris, Alan Spring and Wardens. CARRIED • Photocopier. Issue was raised again to meet requirements outlined by TIML. Moved that Vestry accept the contract from Xerox to upgrade the photocopier and that the account be paid by direct debit through the TIML account. CARRIED • Earthquake Levy – this was approved at General Synod. Moved that a direct debit be set up by TIML to cover the Earthquake Levy approved at General Synod and as previously approved by Vestry. CARRIED 	Warren to follow up
SCRIPTURE:	<ul style="list-style-type: none"> • Mele shared the reading from 2 Tim 2:1-7. • She asked what might the ultimate picture look like for us. • Actions = spiritual rewards. Discussed the giving and the reward. Talking with people can be helpful. 	
EVALUATION OF MONTH:	•	

<p>CORRESPONDENCE: Inward and outward</p>	<p>Circulated at the meeting in file and tabled. <i>That the Inwards correspondence be received and Outwards be approved.</i> CARRIED</p>	
<p>DEAN'S REPORT:</p>	<ul style="list-style-type: none"> • Wendy submitted notes from the vision day held on 27th September. • Feedback on the notes: <ul style="list-style-type: none"> ○ We had lost retreats ○ Spiritual teachings – needed and to be encouraged ○ Outreach – there are areas of real need in Hamilton – Anglican Action working in areas such as Fairfield ○ Alternative services ○ Alternative services ○ Promoting the Cathedral through tours – this has been a spiritual place for a very long time. Use David Moxon more. ○ Discussed various types of services – felt we needed to be aware of doing ‘one offs’ ○ It was noted that some people have no church ‘home’ ○ The Cathedral used to host the ‘Winter Lecture Series’ ○ God Talk – based around guest speakers seen as a good thing ○ Cathedral could help rejuvenate the spiritual life of the city 	
<p>HEATH & SAFETY:</p>	<ul style="list-style-type: none"> • No meetings have been held • No incidents have been reported. • Issue of wooden kneelers was discussed – this would become part of an event management checklist / procedure. 	
<p>WARDEN'S REPORT:</p>	<ul style="list-style-type: none"> • No report received 	
<p>FINANCE REPORT:</p>	<ul style="list-style-type: none"> • Warren commented that a lot of time was spent clarifying items in the accounts that had been coded to the incorrect code. • Good news – income from investments with TIML had received well. • A query was raised on Cathedral Shop relating to Cathedral costs – this relates to candles used in the Cathedral. <i>Moved that the Financial Statements as at 30th September 2020 be received.</i> CARRIED <i>Moved that the Creditors listed on the Schedule of Creditors for August 2020 be paid in September totalling \$8,180.59.</i> CARRIED • Warren discussed the Project Account. Two accounts will need to be paid. These will be covered from the on-call account. <i>Moved that the accounts for BECA of \$56,956 and PAUA of \$1,173.00 be paid.</i> CARRIED • Warren discussed an account from Waikato Scaffolding. This was for repairs and maintenance and will be part of the insurance claim. The porch window has been repaired and installed. Warren 	

	<p>has not heard from the Auckland glazier regarding the Te Deum window. Scaffolding will be needed again to make repairs.</p> <p><i>Moved that we pay Waikato Scaffolding \$2,000 in advance of the insurance claim.</i></p> <p style="text-align: right;">CARRIED</p>	
FINANCE SUB-COMMITTEE:	<ul style="list-style-type: none"> • Bryan and Warren have met with Catherine Chaney with a view to her assisting with finances. 	
MAINTENANCE COMMITTEE:	<ul style="list-style-type: none"> • Warren showed some pictures taken by the drones. It was the first real tangible evidence of the project. • Engineers were quite excited about some of the structure. • Various ideas have been discussed from the Pickering plan that was prepared some years ago. This would make the package more appealing to funders. 	
GENERAL BUSINESS:	<ul style="list-style-type: none"> • Comments regarding the Muir funerals were discussed. • Vestry was asked how we could support Walter at this time. • Warren thought we needed more people on door on Sunday – perhaps one person on standby to welcome and greet people/ • Community Lunch – this was being organised by Blythe: <ul style="list-style-type: none"> ○ 50 volunteers will be needed ○ Focussing on venue • Chapter – the question of ‘What is Chapter?’ was raised. Chapter is chaired by the Bishop and is comprised of all the canons of the Diocese. It is supposed to set the spiritual direction of the Cathedral. We need to ask for clarification from Wendy and its role in our Cathedral today. • Vestry Christmas Function – to be arranged – will be held at the Dean’s home. • Concert Management and various issues coming out of recent concerts was discussed: <ul style="list-style-type: none"> ○ Someone needs to stay at concerts / events ○ They would need to know about security, sound system, clean up, open and close, health and safety. ○ Probably need to pay some – this would be covered by the hire fee. ○ Bryan Bevege to look into this. ○ It was suggested a roster be developed together with an Event Management Checklist. 	
NEXT MEETING:	The next meeting will be held on <u>Wednesday 25 November 2020</u>	
GOOD NEWS AND THINGS TO CELEBRATE:	<ul style="list-style-type: none"> • Return on investments from TIML • Mele and Blythe settling in well • Large number of kids at Sunday service 	
	The meeting closed at 8.20pm with the Grace.	

Signed: _____

Date: _____