



**MINUTES OF THE VESTRY MEETING
OF THE WAIKATO CATHEDRAL CHURCH OF ST PETER
HELD AT THE CATHEDRAL CENTRE AND VIA ZOOM, HAMILTON
ON 23rd MARCH 2022 at 5.30 pm**

PRESENT:	Archbishop David Moxon (Chair), Walter Crookes (via Zoom), Rev'd Mele Prescott (via Zoom), Warren Turnwald, Pat Clendon, Tas Scott	ACTION				
APOLOGIES:	Rev'd Blythe Cody, Bryan Bevege, Dilip Matthan, Andy Bryant, Rev'd Canon Bryan Smith.					
WELCOME:	Archbishop David Moxon opened the meeting with prayer.					
MINUTES:	<i>That the Minutes of the Meeting of 23rd February 2022 are confirmed as a true and correct record.</i>	CARRIED				
MATTERS ARISING:	<ul style="list-style-type: none"> Liquor Licence – Bryan has not yet had a chance to follow up. Tapping donation – paper work all done – have put this matter on hold until further notice. Letter to courts re trees – draft letter was accepted. Administrator to send to court manager Ian Bullock. 					
CORRESPONDENCE: Inward and outward	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Inward</th> <th style="width: 50%;">Outward</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> WDBH re positive COVID cases </td> <td> <ul style="list-style-type: none"> Letter to Standing Committee re AGM Seismic Strengthening Committee – letter to Dame Malvina Major </td> </tr> </tbody> </table> <ul style="list-style-type: none"> Mele mentioned that navigating life in the church during a pandemic has been challenging. Support from everyone has been very affirming. Since going online 6 families from our parish have contracted the virus. WDBH have contacted us as a place of interest on three occasions. <p>Circulated at the meeting in file and tabled.</p> <p><i>That the Inwards correspondence be received and Outwards be approved.</i></p>	Inward	Outward	<ul style="list-style-type: none"> WDBH re positive COVID cases 	<ul style="list-style-type: none"> Letter to Standing Committee re AGM Seismic Strengthening Committee – letter to Dame Malvina Major 	CARRIED
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ASSISTANT PRIEST'S REPORT:	<p>Rev'd Mele Prescott gave a verbal report:</p> <ul style="list-style-type: none"> COVID has been the main focus since the beginning of March. Mele has emailed a document outlining the Cathedral's response during each phase of the outbreak. It is a good balance so that the Cathedral can operate as it should. Mele is waiting to hear from the Archbishop regarding the latest Government changes. Concern was expressed around the removal of the QR code scanning. Cathedral guidelines emailed out today. Aware of the new government guidelines that were released. Online services – still having trouble with audio. Wifi in the Cathedral not sufficient for live-streaming. Mele and Bryan are looking into this. Mele talked about a new live-streaming platform 					

	<p>recommended to her by Aaron from Fond Memories however it is very expensive. Warren suggested talking to Lightwire who are our internet providers. Mele would like to recruit more helpers to run the equipment.</p> <ul style="list-style-type: none"> • COVID packs – Blythe has been looking after the COVID packs. There are now 6 families isolating due to COVID. There is a selection of chocolates, snacks, activities and a prayer book. • Holy week and Easter – we will gather together and have live-streaming starting with Maundy Thursday service. Services will be similar to last years. • Lenten Studies are not as popular as Mele had hoped. • Little Fishes has suspended for 2 weeks and will restart again on 7th April. • Life Group is still running with 8 – 10 young people. Mele is collaborating with the minister of the Methodist Church working with 5 young leaders. Mele finds this a life giving ministry. • There have been 2 weddings, 3 baptisms and 1 memorial service through February. Heather Bailey’s brother recently died. • Mele is working on the clergy roster for Easter. • Warren advised that there had been more donations for the Tongan Relief Appeal. Moved that \$5,000 be send to the Anglican Mission Board. 	WT/TS
HEATH & SAFETY:	<p>There have been two incidents this month:</p> <ul style="list-style-type: none"> • A gentleman came to church with his caregiver who parked the car on the slope. She opened the door for him but became distracted and the gentlemen proceeded to climb out of the car without assistance. He fell and hit his head. The ambulance was called and paramedics attended. • Viv fell in the Dean’s Vestry when locking up the Cathedral. She lost her balance and fell when checking the exterior door hitting the base of her thumb on a wooden base. She had her wrist x-rayed the following day. There swelling and bruising but nothing broken. 	
WARDEN’S REPORT:	<ul style="list-style-type: none"> • There was no Warden’s Report. • Walter Crookes raised the issue of selling the Deanery. He said he had received feedback from parishioners who felt Vestry should have been more open about the sale. • We reaffirmed the value of Wardens meeting with ++David and Mele when possible under COVID conditions. 	
FINANCE REPORT:	<ul style="list-style-type: none"> • No financial report. Accounts have not been completed. Moved that accounts and payments made for February 2022 be approved, of \$30,026.27 in direct debits and automatic payments including creditors of \$10,823.43. CARRIED • Insurance issue has been raised and followed up by Lloyds of London commenting that the seismic strengthening not progressing fast enough and they are considering reducing our 	WT/WC

	insurance cover to demolition only. Warren has responded to that along with Ken Williamson.	
FINANCE SUB-COMMITTEE:	No report	
MAINTENANCE COMMITTEE:	<ul style="list-style-type: none"> • Sale of the Deanery progressing. There have been 4 open days. Elizabeth Bang is processing the documents for auction on 31st March. • There was a workshop at the Cathedral on 19th March with 10 people. There was some good work done around the Cathedral. 	
GENERAL BUSINESS:	<ul style="list-style-type: none"> • Supervision – Viv has having supervision with Diana Rattray every 2 months. The cost is \$120.00 per session. <i>Moved that the Cathedral pay supervision costs of \$120.00 every two months for Vivienne Thorpe .</i> 	PC/MP
NEXT MEETING:	The next meeting will be held on <u>Wednesday 25th May 2022</u>	
	The meeting closed at 6.40pm with the Grace.	

Signed: _____

Date: _____